

Provision of consultancy services: specialised and targeted research in the field of international criminal law and digital evidence

Invitation to Tender and Tender Specifications

Background

The International Nuremberg Principles Academy (Nuremberg Academy) is a foundation dedicated to the advancement of international criminal law and related human rights. It is located in Nuremberg, the birthplace of modern international criminal law. Conscious of this historic heritage, its main fields of activity include providing a forum for dialogue by convening international conferences and expert meetings, conducting interdisciplinary and applied research, engaging in specialised capacity building for practitioners of international criminal law and human rights education. The Nuremberg Academy upholds the Nuremberg Principles and the rule of law with a vision of sustainable peace through justice, furthering knowledge and building capacities of those involved in the judicial process in relation to core international crimes. The Nuremberg Academy was established by the Federal Republic of Germany, the Free State of Bavaria and the City of Nuremberg.

More information on the work and projects of the Nuremberg Academy is available on our website www.nurembergacademy.org.

Objective and Scope of Work

The Nuremberg Academy is looking for a research consultant to undertake in 2022 specialized and targeted research, upon request, and to produce a comprehensive analytical report of key findings addressing the research task or tasks. The consultancy is tailored to advance the Academy's interdisciplinary research project on [Digital Evidence](#).

In accordance with the objectives of the project, and under the supervision of the project lead, the consultant will:

- Conduct research, in-depth legal and comparative research, literature review and various mapping exercises advancing or answering the set-out research question;
- Assist the project team in developing the research design, methods, and work plan;
- Implement research plans and analyse research data;
- Write clear and concise research report/s highlighting the essential information and answering the research task or tasks;
- Edit project documents, research briefs and reports, as agreed upon;
- Co-organise and/or attend workshops, or other meetings, as needed, and advance the research question or research task, if relevant;
- Be responsible for delivering high-quality products; in accordance with the Nuremberg Academy's style and criteria;
- Liaise with the Nuremberg Academy during the material production phase and upon completion of draft material, revise material as appropriate and necessary upon review, and finalise the project deliverables;

- Carry out administrative tasks related to documenting the research tasks;
- Perform other research tasks in furtherance of the project, as agreed upon, and in consultation with the project lead, or as requested by the Director.

Expected Deliverables, Timeframe and Duration

The consultant is expected to deliver a comprehensive report fully answering the set-out research task or tasks.

This consultancy is home-based. The current estimate of the needed working period per research task is between 5 and 15 days. Multiple tasks per consultancy are possible, depending on the experience and availability in 2022.

Qualifications

- Postgraduate university degree in international law, international criminal law, human rights law, political or social science, or any other related field
- A minimum of three years of proven work experience in the field, or in research at an academic, non-governmental, or research institution
- Demonstrated knowledge and experience in international criminal law and/or in the use of digital evidence in investigations or court proceedings
- Advanced research skills, with focus on qualitative/quantitative research
- Strong writing and editing skills, proven by relevant publications
- Excellent analytical skills, critical thinking, and initiative
- Excellent communication skills, interpersonal and intercultural skills, strong teamwork spirit and ability to work independently
- Strong project coordination and organisational skills, proven ability to prioritise and attention to detail
- Strong computer skills
- Languages: Fluency in English with proven writing and editing skills; a good knowledge of French (written and spoken) would be a strong asset, the ability to work in German or in another language would be a great advantage

Evaluation criteria

Offers will be evaluated as follows:

- 40 % Price
- 50 % Relevant expertise
- 10 % Availability



How to apply

Interested applicants shall submit the following documents:

- A detailed CV
- A cover letter (max. 2 pages) explaining why they are the most suitable candidate and detailing their relevant experience
- A short legal memorandum outlining main challenges that digital evidence and its increased usage and sophistication of technology bring to the procedural aspects of a trial (max. 1500 words, including references)
- A proposal outlining the daily fee rate in Euro and the number of working days available per month

The relevant consultancy rate for this project is between 250 and 350 EUR per a day.

The documents are to be submitted by email to admin@nurembergacademy.org in one pdf-document no later than 28.02.2022 with the subject line "YOUR LAST NAME Consultancy application: research, digital evidence".

Please indicate your desired start date and the time period of your availability in your application.