

Development of the Nuremberg Academy's Capacity Building Material

Invitation to Tender and Tender Specifications

Background

The International Nuremberg Principles Academy (Nuremberg Academy) is a non-profit foundation dedicated to the promotion of international criminal law and human rights.

The Nuremberg Academy is located in Nuremberg, the birthplace of modern international criminal law. Conscious of this historic heritage, the Nuremberg Academy supports the fight against impunity for universally recognized core international crimes: genocide, crimes against humanity, war crimes, and the crime of aggression. Its main fields of activity include providing a forum for dialogue by convening conferences and expert meetings, conducting interdisciplinary and applied research, engaging in specialized capacity building for practitioners of international criminal law, and human rights education. Dedicated to supporting the worldwide application of international criminal law, the Nuremberg Academy promotes the Nuremberg Principles and the rule of law with a vision of sustainable peace through justice, furthering knowledge, and building capacities of those involved in the judicial process in relation to these crimes.

More information on the work of the Nuremberg Academy is available on our website www.nurembergacademy.org

As part of its mandate, the Nuremberg Academy organizes trainings on ICL for legal professionals, journalists, and academics. It enjoys a large network of experts covering a wide array of expertise all over the world.

The Nuremberg Academy is now preparing its own capacity building material, including a manual on ICL, a facilitators guide, and associated training material in English and French.

The purpose of the project is twofold: (1) provide trainers with a guide and material to deliver trainings organized by the Nuremberg Academy; and (2) offer participants basic knowledge of ICL, thus strengthening the knowledge acquired during the trainings for their daily practice.

The Nuremberg Academy seeks to engage a consultant to undertake the development of its capacity building material (in English) for legal practitioners.

Objectives

To develop the Nuremberg Academy's capacity building material including a comprehensive manual on ICL, a facilitators guide, and associated training material for legal practitioners.

Scope of Work

The consultant will:

- Develop a detailed workplan, including specific duties and deadlines as agreed with the Nuremberg Academy.
- Develop the Nuremberg Academy's capacity building material including a comprehensive manual on ICL, a facilitators guide, and associated training material (i.e. handouts, exercises, case studies...) (in English).
- Liaise with the Nuremberg Academy during the material production phase and upon completion of draft material, revise material as appropriate and necessary upon review, and finalize the capacity building material.

Expected Deliverables

1. A workplan approved by the Nuremberg Academy;
2. A comprehensive manual on ICL for legal practitioners, which will provide the foundations of ICL, including knowledge on all aspects relating to the investigation, prosecution, and adjudication of core international crimes at the domestic and international level, as well as jurisprudence of international criminal courts and tribunals.
3. A facilitators guide (including learning objectives, core content, recommended resources...); and
4. Associated training material (i.e. handouts, exercises, case studies...).

Timeframe and Duration

This consultancy is home-based for a maximum of 40 working days over a period of six (6) months starting July-August 2020.

- Drafting of the capacity building material in partnership with the Nuremberg Academy (maximum 30 days).
- Revision and incorporation of the Nuremberg Academy's comments, and finalization of the material by the consultant (maximum 10 days).

Qualifications

- Postgraduate university degree in international public law, international criminal law, international human rights law, or any other related field.
- At least 7 years of proven work experience in the field of training and international criminal law.
- Expert knowledge of ICL.
- Demonstrated knowledge and experience in developing training manuals, curriculum, or training materials.
- Excellent writing and editing skills in English.

How to apply

Interested persons shall submit the following documents:

- A detailed CV
- A cover letter (max. 2 pages) explaining why they are the most suitable candidates and detailing their relevant experience
- A technical proposal containing:
 - a proposed timeline, including milestones, deliverables, and dates, as well as a breakdown of the number of days required for each deliverable (3-5 pages).
 - a draft outline of the proposed content for the manual and the facilitators guide.
- A financial proposal specifying the breakdown of costs for the proposed daily fee rate in Euro and the number of working days. The Nuremberg Academy will consider offers to a maximum of 16.000€.

Addendum: Evaluation criteria

Offers will be evaluated as follows:

- 60 % Price
- 40 % Technical proposal and qualification

The documents are to be submitted to admin@nurembergacademy.org no later than 17 July 2020 with the subject line "Tender for Capacity Building Material". Please indicate your desired start date and the time period of your availability in your tender submission.

If you have any questions, please contact:

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