

The International Nuremberg Principles Academy (Nuremberg Academy) is a foundation dedicated to the advancement of the Nuremberg Principles and International Criminal Law (ICL). It is located in Nuremberg, the birthplace of modern ICL, and is conceived as a forum and capacity building institution for contemporary issues in the ICL field. The foundation's activities include the promotion of International Criminal Law through training and applied research. The Academy was established in November 2014 by the Federal Republic of Germany, the Free State of Bavaria and the City of Nuremberg.

The Academy is now seeking to recruit a

### **Project Officer**

**with a special focus on working on the research project  
“E-Procedure: Evidence in Time of Increased Use of Technology and Digitalization”**

With the continued advancement of information and communication technology, the increased usage and sophistication of digital evidence have become a topical issue, particularly with respect to criminal justice and human rights violation. We have witnessed new technologies being developed to accurately document human rights abuses, such as eyewitness projects and different crisis mapping databases. This has inevitably had an impact on usage of electronic evidence for trial purposes and judicial and quasi-judicial mechanisms on national, regional and international levels.

Based on this development the Nuremberg Academy is conducting a research project. The Project Officer will – amongst other tasks – be guided by the responsible Senior Officer for Interdisciplinary Research of the Nuremberg Academy in the implementation of this research project.

The successful candidate will have a demonstrated knowledge of international criminal justice. He/she will also have experience in conducting research and in project management, preferably in an international environment. The successful candidate will have strong analytical and organizational skills and will be a member of a highly motivated, international and interdisciplinary team. The successful candidate will work closely with the Senior Officer(s) and contribute to the above mentioned research project as well as to other projects. He/she will be responsible for e.g. the following tasks:

- Conduct in-depth and background research and mappings in advancement of the project goals
- Contribute to the organization, coordination and implementation of various project activities
- Provide quality contributions in project reports and outcome documents
- Write and edit reports, guidance and correspondence
- Prepare for meetings and events, including meeting minutes
- Organize conferences, workshops and events
- Report regularly to the team of the Academy and liaise with project partners
- Carry out various project-related and administrative tasks

- Carry out other activities as agreed within the Academy or assigned by the Director or Deputy Director

**Qualification:**

- Advanced degree (minimum Master degree) in international law, international criminal law, human rights or related field
- A minimum of 2 years of experience in project coordination in the relevant field at an international or national institution
- Demonstrated knowledge of International Criminal Law
- Strong IT-skills, including knowledge and use of databases
- Excellent drafting and analytical skills (both quantitative and qualitative data)
- Concern for quality and results with an eye for detail
- Pro-active planning and work organization, flexibility
- Excellent communication skills and ability to understand tasks and instructions, critical thinking, initiative and ability to work independently
- Languages: Fluency in English with proven writing and editing skills; a good knowledge of French (written and spoken) would be a strong asset, the ability to work in German or in another UN languages would be an advantage

The Academy promotes equality of opportunity. We offer a contract for two years at salary level E 11 (initial gross annual salary of app. 42.000 €/46.000 € depending on relevant previous experience) of the Collective Agreement applicable to the German Public Service (TVöD Bund) and 30 days of paid leave. The contract will include a six month probationary period.

For further information please go to <http://www.nurembergacademy.org> or contact [admin@nurembergacademy.org](mailto:admin@nurembergacademy.org)

**Please send complete applications including cover letter, CV and three referees to [admin@nurembergacademy.org](mailto:admin@nurembergacademy.org) by 31 July 2019.**

References will be sought directly from the referees at any stage of the selection process. Referees could be contacted to verify the authenticity of the information of the successful candidate.